

## County of Los Angeles CHIEF EXECUTIVE OFFICE

Kenneth Hahn Hall of Administration 500 West Temple Street, Room 713, Los Angeles, California 90012 (213) 974-1101 http://ceo.lacounty.gov

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**BOARD OF SUPERVISORS** COUNTY OF LOS ANGELES

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June 7, 2010

Board of Supervisors

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EXECUTIVE OFFICER

The Honorable Board of Supervisors County of Los Angeles 383 Kenneth Hahn Hall of Administration 500 West Temple Street Los Angeles, CA 90012

Dear Supervisors:

June 7, 2010

COUNTYWIDE CLASSIFICATION ACTIONS TO IMPLEMENT THE FISCAL YEAR (FY) 2010-2011 PROPOSED BUDGET (ALL SUPERVISORIAL DISTRICTS - 3 VOTES)

#### SUBJECT

This letter and accompanying ordinance will update the tables of classes of positions and the departmental staffing provisions by deleting a non-represented classification, by implementing new positions countywide in conjunction with the FY 2010-2011 Proposed Budget, and by consolidating existing positions in the Office of Public Safety with the Sheriff's Department as recommended by the Chief Executive Office.

#### IT IS RECOMMENDED THAT YOUR BOARD:

Approve the accompanying ordinance amending Title 6, Salaries, of the County Code to delete one (1) non-represented classification in the department of Agricultural Commissioner/Weights & Measures and to update the departmental provisions to reflect new positions allocated in the FY 2010-2011 Proposed Budget and transferred as a result of the consolidation of the Office of Public Safety (OPS) with the Sheriff's Department.

#### PURPOSE/JUSTIFICATION FOR RECOMMENDED ACTIONS

The amendment of County Code Section 6.28.050 reflects a deleted classification to be implemented in conjunction with the FY 2010-2011 Proposed Budget. Furthermore, your Board of Supervisors' (Board) approval of this ordinance will fulfill the Charter requirement to provide, by ordinance, for the number of County employees. It will also provide the authority for County departments to fill new positions allocated in the FY 2010-2011 Proposed Budget. These recommendations are a routine part of the annual budget process.

#### Implementation of Strategic Plan Goals

Your Board's approval of the accompanying ordinance will further the County Strategic Plan Goal 1 - Operational Effectiveness. Specifically, it will address the Service Excellence and Organizational Effectiveness Strategy to improve the quality of the workforce, to achieve departmental operational efficiencies, and to maintain consistency in personnel practices throughout the County.

#### **Deleted Class**

We are recommending the deletion of the vacant and non-represented Supervising Agricultural Inspector classification in the department of Agricultural Commissioner/Weights and Measures. The Supervising Agricultural Inspector classification became obsolete due to the consolidation of two groups of classifications - the Agricultural Inspector group and the Weights and Measures Inspector group — which was approved by your Board in 1998.

Class deletions are consistent with the County's strategy to reduce the number of obsolete County classes. The Department of Agricultural Commissioner/Weights and Measures has been informed of and has consented to this deletion.

#### Office of Public Safety Consolidation

As you may recall, your Board approved the OPS consolidation with the Sheriff's Department on December 15, 2009. In conjunction with the FY 2010-11 Proposed Budget, a new budget unit was created in the Sheriff's Department (Sheriff - County Services) to include these transferred OPS positions. Accordingly, we have amended the Sheriff's staffing provision (Section 6.76.016 - County services - Positions) to reflect this new budget unit and the newly transferred ordinance positions.

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#### FISCAL IMPACT/FINANCING

The cost of and financing for the new position recommendations have been included in the FY 2010-2011 Proposed Budget.

#### FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Pursuant to Article III, Section 11(3) of the Charter of the County of Los Angeles, the Board of Supervisors is to provide, by ordinance, for the number of assistants, deputies, clerks, attaches, and other persons employed in the service of the County. The County Charter also authorizes the establishment and maintenance of "a classification plan and the classification of all positions." This responsibility is further delineated in Civil Service Rule 5.

The accompanying ordinance implementing amendments to Title 6, Salaries, of the County Code has been approved as to form by County Counsel.

### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

Your approval of these recommendations will enable departments to effect personnel actions associated with the FY 2010-2011 Proposed Budget. Ultimately, this will enhance the quality of services provided to the public.

Respectfully submitted,

WILLIAM T FUJIOKA Chief Executive Officer

WTF:EFS:WGL VMH:CS:ra

Attachment

c: Department of Human Resources
 Executive Office, Board of Supervisors
 County Counsel
 Auditor-Controller
 Affected Departments

## **ATTACHMENT A**

## NON-REPRESENTED CLASS RECOMMENDED FOR DELETION

Item No.	Tüe
0014	Supervising Agricultural Inspector